

Memorandum

TO: USG Staff

FROM: The Office of Human Resources

DATE: February 3, 2022

SUBJECT: Health Benefits Premium Holiday

Dear Colleagues,

This communication is to apprise you that this Friday's pay, February 4th, is a State of Maryland health plans (medical, prescription, dental, etc.) premium holiday. This means that no deductions for these plans will occur. Deductions will resume the next pay date of February 18th.

Please contact the Office of Human Resources for any questions or concerns.

Regards,

Nitshu

Nitshu Joshi, M.P.S.

Manager Office of Human Resources

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